

University Preparation School at CSU Channel Islands
550 Temple Avenue, Camarillo CA 93010

Executive Committee

April 22, 2013

1:15-2:30pm

UPS MPR

AGENDA

**Public Comment: Instructions for Addressing the Board of Directors and
Requesting Agenda Items**

If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.

Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.

A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting.

Any Agenda Item is to be considered a Potential Action Item

A. Call to Order

B. Adoption of Agenda

C. Pledge of Allegiance

D. Roll Call	<u>Present</u>	<u>Absent</u>
Cathy Cartwright	_____	_____
Carolyn Bernal	_____	_____
Betsy Connolly	_____	_____
Barbara Wagner	_____	_____
Merilyn Buchanan	_____	_____
Stephanie Zierhut	_____	_____
Teresa Nunez	_____	_____

E. Public Comments

F. Spotlight on UCS-Teacher presentation on Dual Language Best Practices

G. Directors/Assistant Director Reports

H. Board Reports, Correspondence, and Communications

I. Advisory and Auxiliary Report

- University Charter Schools Education Foundation
- School Advisory Council
- Parent Teacher Student Association
- Other

I. Consent Agenda - All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- A. Minutes from the February 4, 2013 Regular Meeting
- B. Check register for February
- C. Check register for March

II. Action Items

1. Topic/Agenda Item: Review and Approval of the February Financials for UPS/UCMS

Personnel Involved: Irina Castillo

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the board approve the February Financials for UPS/UCMS

Charmon Evans/Sara Ahl
Directors

2. Topic/Agenda Item: Review and Approval of the March Financials for UPS/UCMS

Personnel Involved: Irina Castillo

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the board approve the March Financials for UPS/UCMS

Charmon Evans/Sara Ahl
Directors

3. Topic/Agenda Item: Review and Approval of continuation of Vavrinek, Trine, Day & Co., LLP as auditors for UPS/UCMS

Personnel Involved: Irina Castillo/Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the board approve the continuation of Vavrinek, Trine, Day & Co., LLP as auditors for UPS/UCMS

Charmon Evans/Sara Ahl

Directors

4. Topic/Agenda Item: Review and Approval/First Reading of Bylaw Revisions

Personnel Involved: Cathy Cartwright/Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the board approve the Bylaw Revisions

Charmon Evans/Sara Ahl

Directors

5. Topic/Agenda Item: Review and Approval of the 2013-2014 school calendar for UPS/UCMS

Personnel Involved: Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the board approve the 2013-2014 school calendar for UPS/UCMS

Charmon Evans/Sara Ahl

Directors

6. Topic/Agenda Item: Review and Approval of the revision of Classified Salary Schedule I and II for UPS/UCMS

Personnel Involved: Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the revision of Classified Salary Schedule I and II for UPS/UCMS be approved.

Charmon Evans/Sara Ahl
Directors

7. Topic/Agenda Item: Review and Approval of the Revision of Policy #310
Preparation of Emergency Plan Guidelines Policy

Personnel Involved: Sara Ahl
Issues Involved/Fiscal Implications (If Any):
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: It is recommended that the Revision of Policy #310
Preparation of Emergency Plan Guidelines Policy be approved.

Charmon Evans/Sara Ahl
Directors

8. Topic/Agenda Item: Review and Approval of the Revision of Policy #518
Harassment, Intimidation, Discrimination & Bullying Policy

Personnel Involved: Sara Ahl
Issues Involved/Fiscal Implications (If Any):
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: It is recommended that the Revision of Policy #518
Harassment, Intimidation, Discrimination & Bullying Policy be approved.

Charmon Evans/Sara Ahl
Directors

9. Topic/Agenda Item: Review and Approval of Santa Barbara Summer Cheer Training
trip for UCMS Cheer team, August 9 through August 11, 2013

Personnel Involved: Sara Ahl
Issues Involved/Fiscal Implications (If Any):
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: It is recommended that the Santa Barbara Summer
Cheer Training trip for UCMS Cheer team, August 9, 2013 through August 11, 2013
be approved.

Charmon Evans/Sara Ahl
Directors

10. Topic/Agenda Item: Review and Approval of Las Vegas National Cheer Competition for UCMS Cheer team, February 20, 2014 through February 24, 2014

Personnel Involved: Sara Ahl

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Las Vegas National Cheer Competition for UCMS Cheer team, February 20, 2014 through February 24, 2014 be approved.

Charmon Evans/Sara Ahl

Directors

III. Information Items

1. Topic/Agenda Item: Executive Committee Information on Mission, Vision and Guiding Principles for UPS/UCMS Workshop
Personnel Involved: Cathy Cartwright/Charmon Evans
2. Topic/Agenda Item: Enrollment/Lottery
Personnel Involved: Charmon Evans
3. Topic/Agenda Item: Administrative Personnel Committee for the 2013-2014 school year
Personnel Involved: Charmon Evans
4. Topic/Agenda Item: University Charter Schools Foundation Reorganization
Personnel Involved: Barbara Wagner/Sara Ahl

IV. Closed Session: There is a closed session.

1. Administrative Goals
Title: Directors/Assistant Director

V. Future Agenda Items: Next meeting, May 6, 2013

VI. Executive Committee Members Announcements and Remarks

VII. Adjournment